



26th August 2016

Burnholme Nursery Fees Policy

- 1 Fees notices will be issued to parents on or after the 1st of the month.
- 2 Fees are to be paid by the 14th of the month (except by prior arrangement).
- 3 An initial letter will be issued to carers with fees in arrears with the following month's fees notice to explain that the Nursery's policy is to avoid carers accumulating unpaid fees.
- 4 Fourteen days later a second letter will be issued advising the carer of the intention to withdraw their child's place unless immediate payment is received.